

# Niche Capital Emas

## NICHE CAPITAL EMAS HOLDINGS BERHAD

Registration No. 200001024664 (527272-V)  
(Incorporated in Malaysia)

Registered Office:  
170-09-01, Livingston Tower, Jalan Argyll  
10050 George Town, Pulau Pinang  
T: +604 2294 390 | F: +604 2265 860

### NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF MODE OF HOLDING THE NINETEENTH ANNUAL GENERAL MEETING

Dear Shareholders of **Niche Capital Emas Holdings Berhad**

On 30 October 2020, Niche Capital Emas Holdings Berhad (“**NICE**” or “**the Company**”) had issued a notice of Nineteenth Annual General Meeting (“**19<sup>th</sup> AGM**”) scheduled to be held at Mersawa & Rengas, Level 2, MU Hotel, No. 18, Jalan Chung On Siew, 30250 Ipoh, Perak, Malaysia on Wednesday, 9 December 2020 at 11.00 am.

On 7 November 2020, the Government of Malaysia announced the re-imposition of Conditional Movement Control Order effective from 9 November 2020 to 6 December 2020 to curb the resurgence of the coronavirus COVID-19 in Malaysia.

In view of COVID-19 outbreak and as part of the safety measures, the Board of Directors of NICE has decided to convene the 19<sup>th</sup> AGM of the Company on a **fully virtual basis** through live streaming and online remote voting using the **Vote2U Remote Participation and Electronic Voting (“RPV”) Facilities**:

Date of 19 <sup>th</sup> AGM	Wednesday, 9 December 2020
Time	11.00 am
Broadcast Venue	Level 43A, MYEG Tower, Empire City, No 8, Jalan Damansara, Jalan PJU 8, 47820 Petaling Jaya, Selangor
Meeting Platform	<a href="https://web.vote2u.app">https://web.vote2u.app</a>

**For the avoidance of doubt, a physical 19<sup>th</sup> AGM will no longer be applicable.** Details of the 19<sup>th</sup> AGM remain unchanged and valid, save for the Broadcast Venue as informed. Hence, there is no revision to the Notice and Form of Proxy of the 19<sup>th</sup> AGM will not be issued. The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. **No member or proxy shall be physically present nor admitted at the Broadcast Venue on the day of the 19<sup>th</sup> AGM.**

In order to attend the 19<sup>th</sup> AGM remotely, all shareholders will have to register for the RPV Facilities provided by Agmo Digital Solutions Sdn. Bhd. via Vote2U Online at <https://web.vote2u.app>. Please refer to the **Amended Administrative Guide** for the 19<sup>th</sup> AGM published on the Company’s website at [www.nichecapital.com.my](http://www.nichecapital.com.my) and Bursa Malaysia Securities Berhad’s website at [www.bursamalaysia.com](http://www.bursamalaysia.com) for detailed information in relation to fully virtual 19<sup>th</sup> AGM.

If you need any assistance, kindly contact Agmo Digital Solutions Sdn. Bhd. at +603 7664 8520 / 21 or email to [vote2u@agmstudio.com](mailto:vote2u@agmstudio.com).

Thank you for your continued support of NICE.

Yours faithfully  
for and on behalf of the Board of  
**NICHE CAPITAL EMAS HOLDINGS BERHAD**

**DATUK KHAIRUL IDHAM BIN ISMAIL**  
Independent Non-Executive Chairman  
2 December 2020

**Niche Capital Emas**  
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**AMENDED ADMINISTRATIVE GUIDE TO THE NINETEENTH ANNUAL  
 GENERAL MEETING (“19<sup>TH</sup> AGM”)**

**Date** : Wednesday, 9 December 2020  
**Time** : 11.00 am  
**Broadcast Venue** : Level 43A, MYEG Tower, Empire City,  
 No 8, Jalan Damansara, Jalan PJU 8,  
 47820 Petaling Jaya, Selangor  
**Meeting Platform** : <https://web.vote2u.app>

In light of the resurgence of the coronavirus (COVID-19) pandemic, governmental decrees, and the encouragement of the Securities Commission Malaysia, as well as in the best interest of public health and the health and safety of our Board of Directors, employees and shareholders, the Board of Directors of Niche Capital Emas Holdings Berhad (“**the Company**” or “**NICE**”) has decided for the Nineteenth Annual General Meeting (“**19<sup>th</sup> AGM**”) to be convened on **fully virtual basis** through live streaming and online remote voting using the **Vote2U Remote Participation and Electronic Voting (“RPV”) Facilities**.

We strongly encourage our shareholders whose names appear on the Record of Depositors as at 2 December 2020 and holders of proxy for those shareholders to participate in the virtual 19<sup>th</sup> AGM and vote remotely. In line with Practice 12.3 of the Malaysian Code on Corporate Governance, this virtual 19<sup>th</sup> AGM will facilitate greater shareholder’s participation (including posting questions to the Board of Directors and/or Management of the Company) and vote at the 19<sup>th</sup> AGM without being physically present at the venue. For shareholders who are unable to participate in this virtual 19<sup>th</sup> AGM, you may appoint proxy(ies) or the Chairman of the Meeting as your proxy to attend and vote on your behalf at the 19<sup>th</sup> AGM.

Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection of the participants (shareholders and proxies). Hence, you are to ensure that internet connectivity throughout the duration of the meeting is maintained while using RPV provided by Agmo Digital Solutions Sdn. Bhd. via its **Vote2U Online** website at <https://web.vote2u.app>.

**PROCEDURE TO PARTICIPATE IN THE RPV**

Shareholders/proxies/corporate representatives who wish to participate in the 19<sup>th</sup> AGM remotely using the RPV are to follow the requirements and procedures as summarised below:

No.	Procedure	Action
<b>BEFORE AGM DAY</b>		
1.	<b>Register with Vote2U online by Individual Members</b>	(a) Access website at <a href="https://web.vote2u.app">https://web.vote2u.app</a> (b) Click “ <b>Sign Up</b> ” to sign up as a user. (c) Read the ‘Privacy Policy’ and ‘Terms & Conditions’ and indicate your acceptance of the ‘Privacy Policy’ and ‘Terms & Conditions’ on a small box <input type="checkbox"/> . Then click “ <b>Next</b> ”. (d) *Fill-in your details (note: create your own password). Then click “ <b>Continue</b> ”. (e) Upload softcopy of your identification card (MYKAD) (front only) (for Malaysian) or Passport (for non-Malaysian). (f) Click “ <b>Submit</b> ” to complete the registration (g) Your registration will be verified and an email notification will be sent to you. Please check your email.  <u>Note:</u> If you have registered as a user with Vote2U Online previously, you are not required to register again.  *Check your email address is keyed in correctly. *Remember the password you have keyed-in.

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Amended Administrative Guide to the Nineteenth Annual General Meeting (“19<sup>th</sup> Agm”) (cont’d)

No.	Procedure	Action
2.	<b>Register by Proxies/ Corporate Representatives</b>	<p>The closing time to submit your hardcopy Form of Proxy is at <b>11.00 am, Monday, 7 December 2020</b>.</p> <p>(a) *Fill-in details on the hardcopy Form of Proxy and ensure to provide the following information:</p> <ul style="list-style-type: none"> <li>➤ MYKad (for Malaysian) / Passport (for non-Malaysian) number of the Proxy</li> <li>➤ *Email address of the Proxy</li> </ul> <p>(b) Submit/Deposit the hardcopy Form of Proxy to 170-09-01, Livingston Tower, Jalan Argyll, 10050 George Town, Pulau Pinang, Malaysia with the following information:</p> <ul style="list-style-type: none"> <li>➤ A copy of the Certificate of Appointment of Corporate Representative.</li> <li>➤ A copy of the Corporate Representative MyKad (front &amp; back).</li> </ul> <p><u>Note:</u>            After verification, an email notification will be sent to the Proxy and will be given a temporary password. The Proxy could use the temporary password to log in to Vote2U.</p> <p>*Check the email address of Proxy is written down correctly.</p>
3.	<b>Nominee Company to submit Form of Proxy</b>	<p>(a) Fill-in details on the hardcopy Form of Proxy and provide the following information:</p> <ul style="list-style-type: none"> <li>➤ MyKad/Passport number of the Beneficial Owner</li> <li>➤ Email address of the Beneficial Owner</li> </ul> <p>(a) Submit the hardcopy Form of Proxy to the address provided (refers to Notice of Meeting) with the following information:</p> <ul style="list-style-type: none"> <li>➤ A copy of the Beneficial Owner MyKad (front &amp; back).</li> </ul> <p><u>Note:</u>            After verification, an email notification will be sent to the Proxy (Beneficial Owner) with a temporary password. The Proxy could use the temporary password to log in to Vote2U.</p>
<b>REGISTER A PROXY (E-PROXY)</b>		
4.	<b>Electronic lodgment of Form of Proxy (e-Proxy)</b>	<p>(a) <b>Registration of Proxy is open from Thursday, 3 December 2020 up to 11.00 am, Monday 7 December 2020.</b></p> <p>(b) Individual shareholder to log in with your email and password.</p> <p>(c) Click/Tap on the General Meeting event to participate.</p> <p>(d) Scroll down and click/tap “<b>Register a Proxy</b>”.</p> <p>(e) Read the Declarations and indicate your acceptance of the Declarations on a small box <input type="checkbox"/>. Then click/tap “<b>Next</b>”.</p> <p>(f) Select the Central Depository System (“<b>CDS</b>”) account number</p> <p>(g) Click/Tap “<b>Appoint Proxy</b>”.</p> <p>(h) Fill-in the details of your Proxy(ies).</p> <p>(i) Indicate your voting instruction should you prefer to do so.</p> <p>(j) After you have completed the above procedures, the system will send an e-mail to the registered Proxy(ies) email address.</p> <p><u>Note:</u>            You need to register as a shareholder before you register and submit the e-Proxy form.</p>

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No.	Procedure	Action
<b>ON AGM DAY</b>		
5.	<b>Login to virtual meeting portal - Vote2U online &amp; Watch Live Streaming</b>	The Vote2U online portal will open for log in starting from <b>10.00 am, Wednesday, 9 December 2020</b> , one (1) hour before the commencement of the AGM. (a) Login with your email and password (b) Select the General Meeting event (for example, “19 <sup>th</sup> AGM of NICE”). (c) Check your details. (d) Click “ <b>Watch Live</b> ” button to view the live streaming.
6.	<b>Online Remote Voting</b>	Once the Chairman announces the opening of remote voting: (a) Click “ <b>Confirm Details and Start Voting</b> ”. (b) To vote, select your voting choice from the options provided. A confirmation screen will appear to show your selected vote. Click “ <b>Next</b> ” to continue voting for all resolutions. (c) To change your vote, click “ <b>Back</b> ” and select another voting choice. (d) After you have completed voting, a Voting Summary page appears to show all the resolutions with your voting choices. Click “ <b>Confirm</b> ” to submit your vote.  [Please note that you are <b>not able</b> to change your voting choices after you have confirmed and submitted your votes.]
7.	<b>Ask Question</b>	Questions submitted online using <b>typed text</b> will be moderated before being forwarded to the Chairman to avoid repetition. Every question and message will be presented with the full name of the shareholder or proxy raising the question. (a) Click “ <b>Ask Question</b> ” button to post question(s). (b) Type in your question and click “ <b>Submit</b> ”.  The Chairman / Board of Director will endeavor to respond to questions submitted by remote shareholders and proxies during the AGM.  <u>Note:</u> There shall not be two-way communication available at the meeting.
8.	<b>End of PRV</b>	Upon announcement by the Chairman on the closure of the AGM, the Live Streaming will end.

**ADDITIONAL INFORMATION**

**Voting Procedure**

Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the 19<sup>th</sup> AGM will be conducted by poll. Poll administrator and Independent Scrutineers will be appointed to conduct the polling process and verify the results of the poll respectively.

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**Broadcast Venue**

Broadcast Venue means the place where the broadcasting is taking place to transmit or air the meeting online. It could be a studio or a meeting room. Shareholders and proxies **are not allowed** to go to the Broadcast Venue as it is only a place where the meeting is broadcast for transmission online in the presence of Chairman, Directors, Chief Executive Officer, Auditors, Company Secretary and senior management. No seating and refreshment will be arranged for shareholders and proxies at the Broadcast Venue when it is a fully virtual meeting.

If shareholders and proxies arrive at the Broadcast Venue, the management reserves right to ask you to leave the Broadcast Venue in order to comply with the government decrees and standard operating procedures.

**No Door Gift or e-Voucher or Food Voucher**

There will be no door gift or e-voucher or food voucher given at this 19<sup>th</sup> AGM.

**No Recording or Photography**

No recording photography of the 19<sup>th</sup> AGM proceedings is allowed without the prior written permission of the Company.

**Enquiry**

If you have enquiry relating to the 19<sup>th</sup> AGM Administrative Guide for Shareholders, RPV or encounters issues with the log in, steps to connect to live streaming and online voting, please contact the following during office hours from Monday to Friday (9.00 am to 5.00 pm):

<b>RPV Facilities Helpdesk</b>	Agmo Digital Solutions Sdn. Bhd. Level 38 MYEG Tower, Empire City Damansara Jalan PJU 8, Damansara Perdana 47820 Petaling Jaya Selangor T: +603-7664 8520/21 E: vote2u@agmstudio.com
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